

October 2010

TO: Parents of ALL students ATTENDING A TITLE I SCHOOL

FR: Brenda Palsma, Assistant Director of Special Services

RE: Parents' Right to Know

In accordance with Title I Part A, Section 1111 (h)(6), this is to notify you that, as a parent of a student attending a Title I school, you may request information regarding the professional qualifications of your child's classroom teachers. The Watertown School District will provide a response to the parent's request in a timely manner.

The information provided to parents will include the following:

1. Whether any teacher has met state qualification and licensing criteria for the grade level and subject areas in which the teacher provides instruction,
2. Whether any teacher is teaching under an "Authority to Act" status,
3. The baccalaureate degree or major of the degree held by the teacher, and the field of discipline of the certification or degree, and
4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Parents may also request information on the level of achievement of their child in each of the state academic assessments. The Watertown School District will give parents timely notice that their child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

Any parent wishing to obtain information regarding the qualifications of their child's teacher may direct inquiries to the building principal.

All inquiries regarding achievement information on your child can also be obtained by contacting your child's building principal.